

**CITY OF ALMA**  
**MUNICIPAL COURT**

104 Interurban Rd., Alma, TX 75119

Office: 469-456-0403

[www.cityofalmatx.gov](http://www.cityofalmatx.gov)

email: [courtclerk@cityofalmatx.gov](mailto:courtclerk@cityofalmatx.gov)

**PAYMENT PLAN REQUEST FORM**

THE STATE OF TEXAS

VS

IN THE ALMA MUNICIPAL COURT

CITY OF ALMA

COUNTY OF ELLIS

REQUIREMENTS:

This request form must be signed by the defendant and returned to the court via mail, or email with, the first payment to have the cases set on a payment plan.

- First payment is \$75.00
- A minimum of \$50.00 is due every two weeks
- A payment must be made every two weeks failure to do so will result in possible additional fees and or a warrant for your arrest.
- An additional \$25 fee will be assessed to each citation if the total balance due is not paid off within 60 days of the first payment made.

Citation # \_\_\_\_\_

Driver's license # \_\_\_\_\_

I hereby enter a plea of NO CONTEST and waive my right to trial by judge, jury, discovery and forfeit the options of driving safety course and deferred disposition.

\_\_\_\_\_  
DEFENDANT'S SIGNATURE

\_\_\_\_\_  
DATE

Pay online at [www.trafficpayment.com](http://www.trafficpayment.com) or by phone 800-444-1187